



1300 19th Ave. SW
Willmar, MN 56201
www.willmarccs.com
(320) 235-0592

Non-Teaching Staff Application

Thank you for your interest in Community Christian School. Please complete this application and supporting documents and return them along with your resume, reference list, and your Christian testimony to the address listed above.

Applicant Name and Contact Information

Full Name: _____

Application Date: ____/____/____ Date Available: ____/____/____

Current Address: _____

Email Address: _____

Phone #: Daytime (____) _____ Evenings (____) _____

Best time to call? _____

Days and Times Available: _____

Position(s) for which you are applying: _____

Christian Background

In your own handwriting, on a separate sheet of paper, briefly give your Christian testimony and return it with this completed application.

Do you believe the Bible to be the only inspired and infallible Word of God and our final authority in all matters of faith, truth, and conduct?

Yes _____ No _____ Signature _____

If no, please explain: _____

References

Please provide CCS with a list of personal and professional references that we may contact. Your pastor or other spiritual leader should be one of these references.

Professional Qualifications

Please list all of your professional credentials that would be applicable to the position you are applying for. **Attach copies of any licenses, or certifications.**

Education _____

Licenses _____

Certifications _____

Experience _____

Other Training _____

Applicant's Certification and Agreement

I certify that the facts contained in this application and supporting documents are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references provided to give you any and all information concerning my previous employment and any pertinent information they may have, personal and otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

(Applicant Signature)

Date

Thank you for applying at Community Christian School. We look forward to reviewing your completed application. God Bless you as you pursue His direction in your life.

Please return this application to: Community Christian School
1300 19th Avenue SW
Willmar MN 56201-5010

Community Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.



Statement of Faith

- We believe in the Scripture of the Old and New Covenants as verbally inspired by God, and inerrant in the original writings, and that they are the supreme and final authority in faith and life. (II Timothy 3:16-17)
- We believe in one God, eternally existing in three Persons: Father, Son and Holy Spirit. (John 10:30)
- We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man. (Luke 1:35; Isaiah 7:14)
- We believe that man was created in the image of God, that he sinned, and thereby incurred not only physical death but also that spiritual death, which is separation from God; and that all human beings are born with a sinful nature, and become sinners in thought, word, and deed. (Romans 3:23-24; Romans 5:12)
- We believe that the Lord Jesus died for our sins, according to the Scriptures, as a substitutionary sacrifice; and that all who believe in Him are justified on the grounds of His shed blood. (1 Corinthians 15:3; John 3:16-19)
- We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and His present life there for us as High Priest and Advocate. (Hebrews 5:9-10; John 20:10-18)
- We believe that our Lord and Savior Jesus Christ will personally return and set up His Kingdom wherein He will rule and reign in righteousness.
- We believe that all who receive, by faith, the Lord Jesus Christ are born again of the Holy Spirit, and thereby become children of God. (I John 3:1)
- We believe in the bodily resurrection of the just and the unjust, and blessedness of the saved, and the retribution of the lost. (John 5:28-29)

We believe in:

- The Deity, Virgin Birth, Vicarious Death, Physical Resurrection, Ascension, and personal return in Glory of the Lord Jesus.
- The Person, Deity and Work of the Holy Spirit.
- The person of Satan.
- The Great Scriptural Doctrines of Sin, Salvation by Grace, Redemption, Justification of Faith, Prayer, Physical Resurrection, the Reward of Believers and Retribution of Unbelievers.

I hereby acknowledge that I have read and that I am in full agreement and without reservation with the above "Statement of Faith". If unable to sign, please provide a full explanation of what you are unable to agree with and the reason(s) why.

Signature

Date



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Declaration of Moral and Ethical Integrity

Lifestyle Statement

Community Christian School requires its employees to be born-again Christians, living their lives as Christian role models (Romans 10:9-10, I Timothy 4:12, Luke 6:40). Employees will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the biblical perspective of integrity and appropriate personal and family relationships, business conduct, and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love for others, a willingness to live contentedly under authority, and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees or management.

Community Christian School's Statement of Faith expects employees to maintain a lifestyle based on biblical standards of moral conduct. Moral misconduct, which violates the bona fide occupational qualification for employees to be Christian role models, includes, but is not limited to; non-marital sex, homosexual behavior, sexual orientation, transgender identity, or any other violation of the unique roles of male and female (Romans 1:21-27, 1 Corinthians 6:9-20). CCS believes that biblical marriage is limited to a covenant relationship between a man and a woman (Genesis 2:21-24, Ephesians 5:22-33). It is the goal of CCS that each employee will have a lifestyle in which "Christ might have the pre-eminence" (Colossians 1:18).

As an applicant for a position at Community Christian School,

I, _____, have read, understand, agree with, and will attempt to adhere to the lifestyle statement above. I further declare that with regard to my personal, moral, and ethical character and conduct as of this date, I am not, nor have been in the past engaged in inappropriate conduct toward minors, nor do I have inclinations toward such conduct. Inappropriate conduct includes the following: homosexuality, verbal, physical or sexual abuse or misconduct as defined by the Bible and state law. I do declare that the above statement is factual and true. By affixing my signature, I declare that I meet the moral and ethical standards of Community Christian School.

Signature

Date



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Criminal History Affidavit

The tremendous responsibility Community Christian School has to its students and families necessitates the following information from all applicants regarding convictions. A record of conviction does not prohibit employment; however, failure to complete this form accurately and completely may disqualify you from consideration of employment, or may be cause for dismissal, if employed. Applicants must report any convictions that occur subsequent to the time they initially completed this form.

Name: _____
Last First Middle

Other Names Used: _____

Dates of usage: _____

Have you ever been convicted* or do you presently have pending any violations of law other than minor traffic violations? (In accordance with state law, convictions or pending charges will not be used or considered unless they are substantially related to circumstances of the job you are applying for.)

Yes _____ No _____

If yes, please attach a letter of explanation. If you have more than one conviction or pending charge, please record each on a separate page.

***conviction means the final judgment of a verdict or a finding of guilty, a plea of guilty, or a plea of no contest, in any state or federal court or competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken.**

I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by the agents of Community Christian School. I understand that my employment is not finalized until the background investigation has been completed.

I certify that the information provided is true and accurate without omission of any pertinent information.

Signature

Date



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Authorization for Release of Information

I understand that Community Christian School does not discriminate in its employment practices on the basis of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of my release from employment.

I authorize Community Christian School to thoroughly interview the primary references which I have provided, any secondary references mentioned through interviews with my primary references, or other individuals who know me and have knowledge regarding my Christian testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position applied for. I waive the right to ever personally view any references given to the school.

Since I will be working with or around children, I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate employment if the school deems any background information unfavorable or if it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have read and understand the above statements.

Signature

Date